



CAPE TOWN AMATEUR RADIO CENTRE

A Member Club of the South African Radio League

NOTICE OF MEETING

**THE ANNUAL GENERAL MEETING OF THE CAPE TOWN
AMATEUR RADIO CENTRE WILL BE HELD AT THE ROUND TABLE
COMMUNITY CENTRE, LAIDLAW ROAD RONDEBOSCH
AT 14:00 ON SATURDAY 25th JULY 2009**

AGENDA

- 01 Opening of meeting and apologies
- 02 Confirmation of notice of meeting and quorum
- 03 Silent Keys
- 04 Confirmation of minutes of Annual General Meeting held on 26th July 2008
- 05 Matters arising from the minutes
- 06 Report of the Administrative Sub Committee (Chairman's Report)
- 07 Treasurer's report and approval of the accounts
- 08 Presentation of Awards and Trophies.
- 09 SARL Membership
- 10 Election of office bearers and Activity Convenors (*See note 1)
- 11 Election of Working Committee and Bank Signatory Mandates
- 12 Appointment of Honorary Auditor
- 13 Other business (** See note 2)
- 14 Votes of thanks
- 15 Close of meeting

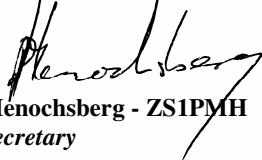
* Note 1: NOMINATIONS

In terms of the Constitution, nominations will only be valid if confirmed by the nominee at the meeting personally, or in writing from the nominee in their absence.

** Note 2 OTHER BUSINESS

In terms of the Constitution, items to be raised under "Other business" must be notified to the Secretary in writing not less than 7 days before the A.G.M.

Meeting duly called on 11th July 2009


Peter Henochsberg - ZS1PMH
Hon. Secretary

NB

If you have not yet done so, please renew your membership.

A membership renewal form is enclosed for your convenience.

Cape Town Amateur Radio Centre

P. O. Box 2541 CLAREINCH 7740



CAPE TOWN AMATEUR RADIO CENTRE

MINUTES OF THE 2008 ANNUAL GENERAL MEETING

Held in the Clubhouse at the Round Table Community Centre, Chess Road, Rondebosch
on Saturday 26th July 2008 at 14:00

01 Opening of meeting and apologies

The Chairman, Dave ZS1DFR, welcomed all attending the meeting and the meeting was declared open at 14:11. Three proxies were received from ZS1ABC, ZS1TQ and ZR1PT. The meeting was attended by twenty nine (29) members and one (1) visitor. Apologies were received from twelve (12) members. (Attendance register listed as appendix A)

02 Confirmation of notice of meeting and quorum

Notice had been sent out on 10 July 2008, and with three proxies and twenty nine members in attendance, the constitutional requirement was met and a quorum was duly established.

03 Minutes silence for the following SKs (list):

A minutes silence was observed for the following friends and members who went silent key during the past year: G0OYH Buck Taylor, ZS1JD George Cooke, ZS1MH Mark Hammond, ZS1SSB Sharief Ossman and ZS1RW Robert (Bob) Wilson.

04 Confirmation of minutes of AGM held on 28th July 2007

The minutes were accepted as a true reflection of the AGM. Proposed by Tony ZS1APB, seconded by Maurice ZS1ACH and accepted by unanimous vote.

05 Matters arising from the minutes – There were no matters arising.

06 Report of the Administrative Sub Committee (Chairman's Report)

The chairman Dave ZS1DFR read his report which was received with applause and is attached as Appendix B.

07 Treasurer's report and acceptance of the accounts

The treasurer ZS1PMH Peter presented and spoke to his financial report which was distributed and is attached as Appendix C. There was a question as to whether membership fees would be taxable. The treasurer replied that, as this was a closed club and as our income was of a low threshold and, after expenditure, there would be little profit, taxation was a non-issue.

Proposed: Buddy ZS1MP, seconded by Mike ZS1FP and adopted unanimously.

08 Presentation of Awards and Trophies.

The following trophies were presented:

- Len Wells – it had been decided by the committee earlier in the year that the LWHST would no longer be available for award to CTARC members only and, in future, nominations could be received for anybody demonstrating ham spirit in the ZS1 area. Dennis ZS1AU would be the custodian of the trophy and would make the award at the end of the year function at the club to which the nominee belongs.
- Buck Taylor Club Participation Award – ZS1BL Danny Blanckenberg
- The "Floating Wellie" for Faithful Attendance – ZS1HA Hans Moolenschot
- The Baker Trophy – not awarded
- Rally Support – ZR1DAS Dorian Siemssen
- The Novice Award – Not awarded
- Special service floating trophies – ZS1FP Mike Schumann and ZS1RIC Richard Brown

9 SARL Membership

The continued SARL membership of the CTARC was discussed and it was voted unanimously that this should be renewed.

10 Election of office bearers and Activity Convenors

The chairman, Dave ZS1DFR, indicated that he would be stepping down after four years as chairman. He thanked all the committee members and the membership for their support during his time in the chair. The chairman stood down and Allan Smith ZS1AAX assumed the chair to conduct the election of the new chairman.

Shaun Overmeyer ZS1RA was proposed as chairman by Dave ZS1DFR and seconded by Dorian ZR1DAS. The vote was unanimous. Shaun ZS1RA assumed the chair and conducted the remainder of the election.

Evan Pedlar ZS1EVP was proposed and unanimously accepted as the vice-chair.

Peter Henochsberg ZS1PMH was proposed and unanimously accepted as the secretary and treasurer.

In their turn Dave Reece ZS1DFR, Noel Futter ZS1FW, James Gardner ZS1ROY, Tony McEwen ZS1TM, Paul Kennedy ZR1P XK and a new committee members Danny Blanckenberg ZS1BL were proposed and unanimously accepted as committee members.

11 Election of Working Committee and Bank Signatory Mandates

It was proposed, seconded and unanimously accepted that, despite the change in chairmanship, the existing working committee remain unchanged and remain the signatories on the bank account. They are Shaun ZS1RA (chairman), Evan ZS1EVP (vice-chairman) Peter ZS1PMH (secretary & treasurer) and Dave ZS1DFR (additional).

12 Appointment of Hon. Auditor

It was proposed and unanimously accepted that both Deon Erwin ZS1ZL and Barry Fletcher ZS1FJ remain as honorary auditors.

13 Other business – There was no other business.

14 Votes of thanks

The chairman, Shaun ZS1RA thanked the outgoing committee for all their efforts and thanked especially Dave ZS1DFR for his leadership and dedication to the club. Shaun also thanked the membership.

Dennis ZS1AU asked if he may express his thanks to the committee and commented on the excellent job they do and the dedication to making the club successful. He too made special mention and thanked the outgoing chairman, Dave ZS1DFR.

15 Closure

The business of the AGM having been successfully completed, the meeting closed at 15:20.

Signed:

Shaun Overmeyer ZS1RA
CTARC Chairman

Date: 25th July 2009

2008 CTARC AGM Attendance Register

Members Present

1. ZS1ACH	Maurice Drinkwater
2. ZS1EVP	Evan Pedlar
3. ZR1PXK	Paul Kennedy
4. ZS1BL	Danny Blanckenberg
5. ZS1TM	Tony McEwen
6. ZS1FW	Noel Futter
7. ZS1AAX	Allan Smith
8. ZS1MAX	Maxwell Gouveia
9. ZS1HSF	Hugo Friedman
10. ZS1HA	Hans Moolenschot
11. ZS1MP	Buddy McCullum
12. ZS1RIC	Richard Brown
13. ZS1VK	Russell Mycroft
14. ZS1X	Dirk Lotz
15. ZS1AFE	Rob Bareham
16. ZS1GE	Paul Schmidt
17. ZS1RA	Shaun Overmeyer
18. ZS1FP	Mike Schumann
19. ZS1ZS	Deon Erwin
20. ZS1ADG	David Williamson
21. ZS1HAY	Hans Oosterhuis
22. ZS1AU	Dennis Welkls
23. ZU1R	Robin Poggenpoel
24. ZR1DAS	Dorian Siemssen
25. ZS1APB	Tony Baardt
26. ZS1ZOO	Geoffrey Pozner
27. ZS1ZD	Nick Curwell
28. ZS1DFR	Dave Reece
29. ZS1PMH	Peter Henochsberg

Apologies

1. ZS1CO	Michael Wolffe
2. ZS1MCB	Michelle Basset
3. ZS1IKB	Ian Basset
4. ZS1ABC	Monte Breytenback (proxy given to ZS1PMH)
5. ZS1TF	Lee Lombard
6. ZS1ROY	James Gardner
7. ZS1JKM	Keith Mattison
8. ZS1GRM	Gerald Meneses
9. ZS1TQ	Tony Kuhn (proxy given to ZS1PMH)
10. ZR1PT	Pete Sheblom (proxy given to ZS1PMH)
11. ZS1PE	Mike Howell
12. ZS1BW	Bernie Crockford

Visitors

1. ZR6SIM	Simeon Miteff
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**Chairman's Report
For the Period 1 July 2006 to 30 June 2007**

2008 has been a very good year for the CTARC, in various ways. It has been a year when we benefited very greatly, in a material sense, from the benevolence of several of our members. We have mourned the passing of some of our senior revered members, but at the same time been bequeathed large quantities of equipment, and an astonishing financial bequest, from the late George Cooke, ZS1JD. We also were blessed with the equipment from the shack of the late Mark Hammond ZS1MH. All of this had a dynamic effect on the creative instincts of the committee. I'll mention that again later.

It would be wrong of me not to pay tribute to my committee early on in this report. I'm sure I don't need to identify them to you at this stage of the year! Peter, Shaun, Noel, Tony, Paul, James and Evan have been fantastic guys to work with and to have on the committee. The club has run like a well-oiled machine. There might be protestations that some fellows felt guilty for not having done more, but I can tell you, and them, that their individual contributions have been just what we needed, and when we needed them.

Peter continues to provide a sound financial control on our fiscal policy (doesn't that sound professional?!), as well as dealing with all the secretarial matters very expertly. Shaun is magnificent, in his quiet and business-like efficiency, beaver away here supervising, and mostly doing, all the alterations in the clubhouse, as well as producing a quality Ragchew magazine each month. Noel is always here, prepared to help when constructional help is needed, as well as providing solid moral guidance when ethical matters were discussed. Tony has done the same, also helping in the clubhouse, doing our rosters and keeping the wheels well-oiled. Paul has organised and helped run our field day events, and also proved to be a very efficient tidying influence on the chaos which has sometimes reigned in the clubhouse. James is a phenomenally clever craftsman, has turned his hand to many tasks, and always been willing to provide transport for us to move equipment and bequests around as needed. And Evan has been our minutes secretary, has supervised the printing of Ragchew, and seen to the physical posting of the hard copies. Almost all of our committee has taken turns to do Sunday morning bulletins, and those that haven't, have had justifiable reasons. I'd like to take this opportunity, on your behalf, to thank this fine band of gentlemen for their enormous contributions this year (applause).

As in previous years, the CTARC has held its head up high by presenting the premier news bulletin in Cape Town, every Sunday morning, followed by our swap shop. The call-ins afterwards are more than for any other bulletin each week, and it is encouraging to realise that all-comers listen in, and not just club members.

Some aspects of our yearly contribution to amateur radio have been suppressed this year. For example, we did not run an RAE course in 2008, mainly because there was not enough demand to run 2 courses simultaneously, and I'd like to pay tribute to Karl Canitz, ZS1KC, for the superlative teaching he has provided at Oakdale twice a year. Cape Town has seen about 20-25 new amateurs every six months as a result of his endeavours. The one or two requests we have heard for instruction in the Southern Peninsula have been passed on to Oakdale, where the class is already organised.

We also have not done much to support the Cape Academy of Maths, Science and Technology this year, and this has mostly been my fault. The time spent in organising the clubhouse has tended to occupy our minds. For reasons which will become apparent to you later during this AGM, I hope to be able to remedy that in the next year.

We have been active over the Lighthouse Weekend each year, and will again mount a station at Green Point next month. We have put up our tent on the lawns outside the clubhouse, and run Field Day stations twice since the last meeting, but did not put on any display on Youth Day, the 16th June. I feel that our outreach attempts must be better next year, and I hope to be able to stimulate them.

We have held meetings each 4th Monday of the month, and the following talks were given:

- A discussion of the IRLP project by Kobus Conradie in August
- A hints and kinks evening in September
- A description of Radio Mobile for Windows software by Jan vd Vyver in October

- An end-of-year function including a flea market, and a potjie at the end of November
- A discussion of Eskom's problems and solutions sought, by Deon Erwin in January
- A discussion of solar physics and astronomy by me in February
- A discussion of VHF and UHF antenna construction by Herman de Kock in March
- A description of his construction of a Force 12 C3 antenna by Noel Futter in April
- A second flea-market in May
- And a viewing of the Kermadec DXpedition DVD, courtesy of Barry Fletcher in June

Attendance at the meetings has been constant, with about 20 attendees, and one or two visitors from time to time. Thank you to those of you who have come along – I'm sure you will agree that you have benefited from attendance. You will certainly have noticed the steady improvements that took place in the clubhouse as the year progressed. As a result of the large quantities of equipment we were donated, it was possible to hold two very successful flea-markets, and Peter will tell you in his report of the results thereof. Furthermore, with the very generous bequest from George Cook, we have been able to equip the station with a second IC-718 for field work, a suitable laptop computer for talks and logging, and a data projector to use to show DVD's and give PowerPoint talks. George's superb FT990 found its way into our clubhouse as our main operating radio, and various antenna tuners and power supplies have been provided for.

And here again, I'd like to pay tribute to the willing band of helpers who worked over several weekends this year to finish the re-decoration of the clubhouse.

Shaun has acted as convenor, and Danny Blanckenberg, James, Paul, Noel, Evan, Tony, not to mention Mike Schumann, Richard Brown and Peter Sheblom, have all proved their worth at putting the room together. I hope I haven't left anybody out – forgive me if I have! If you haven't seen it yet, you're in for a pleasant surprise, when you join us for tea afterwards. Thank you VERY much, one and all, for your enthusiasm and industry, in giving us a club to be proud of. There are a few individual jobs still to be done, and these will happen in the coming year.

I'd like to end, as I have done in the last few years, by challenging each and every one of us, me included, to work towards encouraging others to join in this marvellous hobby of ours. We don't all have lots of time to do it in, but not to tell others, and be proud of what we do and achieve, is unthinkable. This is such an exciting hobby, and we invest so much time and funds in it, that it should not be hidden from view and not advertised. Please consider telling your families, friends and neighbours, what you do in your free time, and let's not let amateur radio die as a result of apathy on our parts.

And while we are about it, let's tell everybody about the Cape Town Amateur Radio Centre, and help to keep the club alive and vibrant!

Thank you
 Dave Reece ZS1DFR
 Chairman 2007-2008



**CAPE TOWN AMATEUR RADIO CENTRE
ZS1CT**

INCOME AND EXPENDITURE STATEMENT

For the Period 1 July 2007 to 30 June 2008

2006/2007	INCOME	2007/2008	Notes	% Change
5,080.00	Subscriptions	4,680.00	1	(8%)
3,055.00	Donations - General	52,767.50	2	1627%
6,004.15	Donations - Fundraising	2,389.00	3	(60%)
830.00	Donations - Repeater Fund	397.50	4	(52%)
480.00	RAE classes	0.00	5	(100%)
1,767.80	Investment income	4,237.84	6	140%
2,420.00	Sale of Club's surplus equipment	9,440.00	3	290%
19,636.95	TOTAL	73,911.84		276%
EXPENDITURE				
695.15	Bank charges	769.24		11%
875.39	Repairs & maintenance	2,330.18	7	166%
1,179.11	General expenses	703.31		(40%)
359.00	SARL, ARRL & ICASA	1,842.12	8	413%
3,621.02	Insurances	2,134.90	9	(41%)
832.20	Security system & alarm monitoring	993.00		19%
2,729.26	Meeting expenses	1,676.37	10	(39%)
143.05	Ragchew expenses	0.00		(100%)
0.00	New Equipment Purchases	16,096.00	11	100%
2,000.00	Depreciation & Write off of equipment	29,844.93	12	1392%
360.00	Webpage & domain name	360.00		0%
0.00	Repeater Workgroup	1,000.00	4	100%
12,794.18	TOTAL	57,750.05		351%
6,842.77	OPERATING SURPLUS/(DEFICIT)	16,161.79		136%

MOVEMENT OF FUNDS

	FUND			Total
	General	Repeater	ZS1QO	
Opening Balance	54,698.92	6,188.79	800.00	61,687.71
Surplus for year	16,161.79			16,161.79
Trf from Repeater fund	1,000.00	-1,000.00		0.00
Trf to Repeater fund	-397.50	397.50		0.00
Member subs paid			-100.00	-100.00
Closing Balances	71,463.21	5,586.29	700.00	77,749.50



CAPE TOWN AMATEUR RADIO CENTRE

ZS1CT

BALANCE SHEET

As at 30 June 2008

2006/2007	ACCOUNT	2007/2008	Notes	% Change
61,687.71	Total Funds	77,749.50		
54,698.92	General Fund	71,463.21		31%
6,188.79	Repeater Fund	5,586.29	4	(10%)
800.00	ZS1QO - Membership fund	700.00		(13%)
0.00	Subscriptions - prepaid	370.00		100%
61,687.71	TOTAL	78,119.50		

REPRESENTED BY

3,503.58	Cash in bank: Standard Current	4,576.66	13	31%
26,379.73	Cash in bank: Standard Money Mrkt	72,072.99	13	173%
1,067.07	Cash in bank: Standard Call Acc	1,103.25	13	3%
399.35	Petty Cash	366.60		(8%)
29,844.93	Radio and Club Equipment	0.00	11&12	(100%)
493.05	Pub stock on hand	0.00		(100%)
61,687.71	TOTAL	78,119.50		

Financial Statements prepared by the Hon. Treasurer - Peter Henochsberg ZS1PMH

Signed: _____ Date: 26 July 2008

Financial Statements approved by the Hon. Chairman - Dave Reece ZS1DFR

Signed: _____ Date: 26 July 2008

Financial Statements approved by the Hon. Auditor – Deon Erwin ZS1ZL

Signed: _____ Date: 26 July 2008



NOTES TO THE FINANCIAL STATEMENTS As at 30 June 2008

Physical address

Community Hall
Laidlaw Road
Claremont

Postal address

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Clareinch
7740

Email:

Zs1ct@ctarc.org.za

Phone:

Chairman: 021 559-3256
Secretary: 022 485-7281

1. Membership fee income has once again declined. We are losing members either through failure to renew or SK. It is five years since we increased the membership fee and, in the coming financial year, we will increase the fee by R10 to R70 p.a. (Pensioners may choose to remain at R60).
2. We received a major boost to our income of R50'000 from the estate of the late George Cooke ZS1JD who went SK on 5 September 2007. The other R2'767 was made up of small donations from the membership and, as can be seen, every bit helps.
3. Fundraising is down on last year's figure although this may be due to the fact that last year some of the sale of surplus equipment was recorded under fund raising. This year, fund raising is only a record of the raffles at the meetings. A flea market in May '08 where surplus equipment was sold brought in R3000. The equipment sold was from the remains of Bud ZS1B's estate and also from George ZS1JD's estate. The sale of his tower alone raised R5000. We disposed of the FL2100Z linear for R1'400.
4. The Repeater Fund received donations of R397.50 (R830 last year). R1000 was contributed to the Western Cape Repeater Work Group, with our thanks. This fund now has a reserve of R5'586 (down from R6,189).
5. No RAE was run this year. We need to give some attention to this matter.
6. Investment income is up considerably from last year as interest rates have risen and we have had more money invested.
7. The club has been refurbished with new carpets, sink and other fittings and fixtures. It is looking fantastic. The increase in costs this year are well worth the money spent.
8. The CTARC is a member of the SARL and pays for two station licences. However, we have also joined the ARRL on a three year membership. The main benefit of this is receiving QST magazines to rebuild our library which has not been updated in years.
9. Insurance costs were contained, in fact reduced, by negotiating with the insurance company.
10. Meeting costs were contained primarily by finding a cheaper way to cater the end of year party. Potjie instead of braai is the answer!
11. New and second hand equipment purchases include a used Icom IC-718 in excellent condition for R5000. The balance of R11'096 bought us an entry level notebook and a data projector. There has been a change in our accounting policy. Instead of capitalising assets, as we used to do, we will now write the asset down to Zero in the year of purchase. See note 12.
12. In this year we decided to depreciate all our capitalised assets as, being a non-profit organisation, it serves no purpose to have assets reflected in the balance sheet when the only real asset the club has is cash in bank. The equipment either costs us money to purchase or brings us money in when we sell it as surplus. In future, all asset purchases will be written off in the year of purchase will not be capitalised. However, we will keep an accurate Asset Register which will be posted and, in future, will be tabled at every AGM.
13. Our only real assets in the club is the cash that we have. We currently have R78'119.50 of which R5,586 is a reserve for in the Repeater Fund. It is the intention of the committee to a) purchase a solid state linear amplifier and b) to make an investment, similar to the ABSA shares we had and sold that brought us a healthy profit. This will be a legacy for future club members.
14. Some general comments: We are **still** in a position where the club's membership is declining and we do not earn sufficient income from subs to cover daily running costs - a very worrying trend. The club should always be in a position to cover its daily running costs from fees, donations and a bit of fund raising. We don't do this. Although flush, this is due to a windfall inheritance from George ZS1JD. We therefore appeal to anybody who can manage to contribute more than the basic fee to please donate generously. Your support is much needed and will be very much appreciated.


Peter Henochsberg ZS1PMH – Hon. Treasurer