



# CAPE TOWN AMATEUR RADIO CENTRE

## MINUTES OF THE 2009 ANNUAL GENERAL MEETING

Held in the Clubhouse at the Round Table Community Centre, Chess Road, Rondebosch  
on Saturday 25<sup>th</sup> July 2009 at 14:00

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### **01 Opening of meeting and apologies**

The Chairman, Shaun ZS1RA, welcomed all attending the meeting and the meeting was declared open at 14:12. Four proxies were received from Monte ZS1ABC, Tony ZS1TM, Prof ZS1ADD and Tony ZS1APB. Thirty members were present and two visitors. Apologies were received from six members. (The attendance register is listed as Appendix A.)

### **02 Confirmation of notice of meeting and quorum**

Notice of the AGM had been sent out on 11<sup>th</sup> July 2009. There being four proxies and thirty members present, constituting 41 percent of the membership, the constitutional requirements were met to declare the meeting quorate.

### **03 Minutes silence for the following SKs (list):**

A minutes silence was observed for the following members and friends who went silent key during the past year: Members: ZS1YZ George Jillings 11 April 2009, ZS1MAX Maxwell Gouveia 29 May 2009 and ZS1AT Nick Saurman 1 July 2009. Friends ZS1AQD Dick Busby and Frank Ignarra (living in NZ, formerly ZS1IF).

Paul Johnson ZS1BR paid tribute to the exceptional work that ZS1AQD had done through the years in keeping the Radio Heritage display going at the Air Force Museum. Paul had been asked to spearhead the museum's sub-committee and pointed out that this needs to be a joint effort of the clubs as the museum would need to be staffed at times. He also requested that he be contacted should any deceased estates contain historical finds.

### **04 Confirmation of minutes of AGM held on 26<sup>th</sup> July 2008**

The secretary read the previous minutes which were accepted as a true reflection of the AGM. Proposed: Mike ZS1FP, seconded: James ZS1ROY adopted unanimously.

### **05 Matters arising from the minutes** - There were no matters arising.

### **06 Report of the Administrative Sub Committee (Chairman's Report)**

The chairman Shaun ZS1RA read his report which he proposed and which was seconded by Dave ZS1DFR and accepted with applause. It is attached to the minutes as Appendix B.

### **07 Treasurer's report and acceptance of the accounts**

The treasurer Peter ZS1PMH read his financial report and fielded some questions. The report was proposed by Dave ZS1DFR and seconded by Mike ZS1FP. It was accepted unanimously. Peter thanked the honorary auditor Doin ZS1ZL for his efforts in inspecting the books of account. Financial reports attached as Appendix C.

### **08 Presentation of Awards and Trophies.**

The following awards were presented:

- Honorary Life Membership – ZS1AAX – Allan Smith. The citation read: *For long and distinguished service to the Cape Town Amateur Radio Centre. ZS1AAX has served the ham fraternity beyond the call of duty in that he has previously served enthusiastically on committees, being a past club chairman. ZS1AAX continues to dutifully and diligently relay Sunday bulletins each week. He is an enthusiastic CW operator having featured prominently in*

*competitions for many years. Through his activities, he brings honour the ham community and the CTARC.*

- Buck Taylor Club Participation Award – Monte Breytenbach ZS1ABC
- The “Floating Wellie” for Faithful Attendance – Paul Schmitt ZS1GE
- The Baker Trophy – was not awarded
- Rally Support – ZS1R Robin Poggenpoel (who was not available to receive it as he was at a rally giving support)
- The Novice Award – Dorian Siemssen ZR1DAS
- Special award for his contribution to the club: Paul Johnson ZS1BR
- Special award for his contribution to the club: Dirk Lotz ZS1X

## **9 SARL Membership**

It was proposed that, in future, the club’s membership of the SARL be decided by the committee and not by the AGM. This was accepted unanimously.

## **10 Election of office bearers and Activity Convenors**

The chairman, Shaun ZS1RA relinquished the chair and Allan Smith ZS1AAX assumed the chair to conduct the election of the new chairman. Shaun Overmeyer ZS1RA was proposed as chairman by Dave ZS1DFR and seconded by Brian ZR1AF. The vote was unanimous. Shaun ZS1RA assumed the chair and conducted the remainder of the election.

The chairman ZS1RA proposed and en bloc election of the current committee: Evan ZS1EVP, Peter ZS1PMH, Dave ZS1DFR, Noel ZS1FW, James ZS1ROY, Tony ZS1TM, Paul ZS1PXK and Danny ZS1BL. (ZS1TM was not present at the meeting but had signed acceptance of a nomination form.) The proposal was seconded by Dennis ZS1AU and accepted unanimously by the meeting.

## **11 Election of Working Committee and Bank Signatory Mandates**

It was again proposed by the chairman that the working committee and bank signatories remain the same, these people being Shaun ZS1RA, Evan ZS1EVP, Peter ZS1PMH and Dave ZS1DFR. This was seconded by Dennis ZS1AU and carried unanimously.

## **12 Appointment of Hon. Auditor**

It was proposed by the chairman that Dion ZS1ZL and Barry ZS1FJ be retained as honorary auditors. This was seconded by Dave ZS1DFR and carried unanimously.

## **13 Other business** – There was no other business

## **14 Votes of thanks**

- Dennis ZS1AU made a brief speech and presented certificates to the past recipients of the Len Wells Ham Spirit Trophy.
- The chairman thanked all for their attendance and the committee for their continued hard work and efforts and closed the meeting with a short slide show on the overhead projector of the activities of the past year.

**15 Closure** – The business of the AGM having being successfully concluded, the meeting closed at 15:17.

Signed:

\_\_\_\_\_  
**Shaun Overmeyer ZS1RA**  
*CTARC Chairman*

Dated: 31<sup>st</sup> July 2010

## 2009 CTARC AGM Attendance Register

### Members Present

1. ZS1XUK	Simon Cammies
2. ZS1AFE	Rob Bareham
3. ZS1AU	Dennis Wells
4. ZS1AAX	Allan Smith
5. ZS1X	Dirk Lotz
6. ZS1HSF	Hugo Friedman
7. ZS1GRM	Gerald Meneses
8. ZS1VK	Russell Mycroft
9. ZS1BL	Danny Blanckenberg
10. ZS1MET	Pete Sheblom
11. ZS1RIC	Richard Brown
12. ZR1AF	Brian Young
13. ZS1MP	Buddy McCullum
14. ZS1DFR	Dave Reece
15. ZS1GE	Paul Schmitt
16. ZS1HA	Hams Moolenschot
17. ZS1FP	Mike Schumann
18. ZS1MCB	Michelle Basset
19. ZS1IKB	Ian Basset
20. ZS1FW	Noel Futter
21. ZS1BR	Paul Johnson
22. ZR1PXK	Paul Kennedy
23. ZS1AGH	John Haycox
24. ZS1EVP	Evan Pedlar
25. ZS1ROY	James Gardner
26. ZS1FJ	Barry Fletcher
27. ZS1ZL	Deon Erwin
28. ZS1RA	Shaun Overmeyer
29. ZS1PMH	Peter Henochsberg
30. ZS1ZD	Nick Curwell

### Apologies

1. ZS1ABC	Monte Breytenback (proxy given to ZS1PMH)
2. ZS1TM	Tony McEwen (proxy given to ZS1PMH)
3. ZS1APB	Tony Baardt (proxy give to ZS1RA)
4. ZU1R	Robin Poggenpoel
5. ZS1PT	Pete Burnham
6. ZS1ADD	Prof de Vries (proxy given to ZS1PMH)

### Visitors

1. ZR1DE	Deon Coetzee
2. XYL	Elsabe Haycox

**Chairman's Report  
For the Period 1 July 2008 to 30 June 2009**

2009 has been a very good year for the CTARC, in various ways.

Over the last few years we concentrated on equipping the club with some fine hardware, namely, the two IC-718s, linear amplifiers, a laptop computer, a data projector, etc. As it turns out, these were very wise decision as we have seen a dramatic increase in the Rand-Dollar exchange rate making these types of acquisitions unaffordable today.

This year we consolidated our position and spent our money putting our club in the forefront and top of mind. We sponsored events like the YL Meet, the joint City Emergency Services Field Day and the welcome supper for the SARL AGM held in Cape Town. We also got massive publicity in both the print and electronic media through raising awareness of the illegal activity of tow truck operators who jam cell phones at the scene of accidents. Other aspects of our contribution to Amateur Radio has been the hosting of the SARL PIC Course for which we got many pats on the bank and John Williscroft , who presented the course, told me that it was the best in the country. We also held the successfully ZS upgrade projects that was run at the club house. This project was well received and many members have asked that we continue presenting these types of activities. It was one of the items that we had planned for the past year but were unable to get to. There is the first challenge for the new committee.

I now pay tribute to my committee. In no special order they are: Peter ZS1PMH, Dave ZS1DFR, Noel ZS1FW, Tony ZS1TM, Paul ZS1PXK, James ZS1ROY, Evan ZS1EVP and Danny ZS1BL.

I have served on and chaired many committees but I can say without any hesitation that his as the Dream Team. They can make any chairperson seem like a genius!

Our Working Committee has remained unchanged mainly to ease the burden of bank mandates.

So Peter continued to provide sound financial controls, as well as dealing with all the secretarial matters in his very special way. Evan has really filled the role of vice-chair as I have been away and unable to attend a few meetings. Evan has also taken over the publishing of Ragchew. We have had a number of issues regarding Ragchew this past year but I am sure the new committee will have it on the top of the agenda to ensure that you receive the regular high quality read you have become accustomed to. This is challenge number two for the new committee. Noel and Tony have provided stability and wisdom throughout our decision making processes, often tempering my somewhat maverick self. Noel and Danny are real hands-on guys and are always here and prepared when constructional help and advice are needed. Paul and James have organised and helped run our field day events. Paul also proved to be a very efficient tidying influence on the chaos which reigns in the clubhouse from time to time. James is a really special guy who tackles everything he does with enthusiasm and commitment. Once he puts his head to hi, he will get anything done. He is a pillar of support and I have called upon him on numerous occasions at the drop of a hat to assist with some really difficult issues. He would just step up to the plate and get the job done without any fuss or recognition. Dave, our previous chairman, who frequently jokes about being an obsessive compulsive, has proved to be the guiding light we need from time to time. Dave has the task of publicity officer and ensures that the notices of our club meetings get into the media. He has also taken on the additional task of being one of the regular contributors to Ragchew and managed to put together a really interesting article in every issue. Most importantly, Dave loves order and in this regard is where I value him most. Dave ensures that the spelling and grammar are correct in Ragchew. He keeps us on our toes when it

comes to meeting deadlines and despite our best efforts to run amok in the clubhouse, Dave creates order out of the chaos we often leave in our wakes.

Almost all of our committee has taken turns to do Sunday morning bulletins, and those that haven't, have justifiable reasons. I'd like to take this opportunity, on your behalf, to thank them all for their input and the running of the club.

As in previous years, the CTARC has held its head up high by presenting the premier news bulletin in Cape Town, every Sunday morning, followed by our swap shop. The call-ins afterwards are more than for any other bulletin each week, and it is encouraging to realise that all-comers listen in, and not just club members.

We had a business plan that we adopted in the early part of last year. As usual I am always over-optimistic and had some really tough-to-meet objectives in that plan. We failed on one or two of the objectives in the plan, most notable to me was our failure to involve schools and youth in our club activities. This is challenge number 3 for the new committee.

However, we succeeded on many fronts. We have been active over the Lighthouse Weekend each year, and will again mount a station at Green Point next month. We have put up our tent on the lawns outside the clubhouse, and run Field Day stations twice during the last year. One of the field day events was an experimental joint operation with the City of Cape Town Emergency Services. We set up a special event station at the YL Conference, mounting the Force 12 Yagi on top of the Breakwater Lodge Hotel in the Waterfront and occupying one of the guest lounges for the entire week.

We have held meetings each 4<sup>th</sup> Monday of the month with the following talks and activities.

- |   |                        |
|---|------------------------|
| • Green Point Lighthouse – ILLW             | Club                   |
| • APRS                                      | ZS1DFR Dave Reece      |
| • Effects of space weather on HF Radio      | Kobus Olkers           |
| • End of year function                      | Club                   |
| • The future of the SARL                    | ZS1YT – Rassie Erasmus |
| • Shortwave listening                       | ZS1ZD – Nick Curwell   |
| • Spy satellites & intergalactic crashes    | ZS1BI – Greg Roberts   |
| • SARL AGM Spitbraai                        | Club                   |
| • Hamnet – establishing a cell in the South | ZS1FX – Bruce Robinson |
| • Ionosphere and the effects of HF          | Kobus Olkers           |

Attendance at the meetings has increased somewhat from about 20 attendees to 23 and this goes up to 25 if we include the AGM and year end functions. We also had a few visitors, local and international, at our meetings. One of our recent international visitors was Mohamed A92AGR who presented the club with a handmade presentation box from his country. Thank you to those of you who have come along – I'm sure you will agree that you have benefitted from attendance.

I'd like to end by thanking you the members for the vote of confidence in me by electing me as your chairman last year. More importantly, I want to thank you for assisting in all the club activities; be it helping to set up the station at field days, operating during special events, calling in during the bulletins, attending club meetings or just talking to those around you about amateur radio and the CTARC. For these efforts I think and salute you. It is my wish that you continue and redouble your efforts in the coming year.

Go out there and be an advocate for our hobby and the Cape Town Amateur Radio Centre.

I thank you.

Shaun Overmeyer – ZS1RA  
Chairman – 2008-2009



**CAPE TOWN AMATEUR RADIO CENTRE  
ZS1CT**

**INCOME AND EXPENDITURE STATEMENT**

For the Period 1 July 2008 to 30 June 2009

2007/2008	INCOME	2008/2009	Notes	% Change
4,680.00	Subscriptions	5,425.00	1	16%
52,767.50	Donations - General	6,875.00	2	(87%)
2,389.00	Donations - Fundraising	706.00	3	(70%)
397.50	Donations - Repeater Fund	525.00	4	32%
0.00	RAE classes	0.00	5	100%
4,237.84	Investment income	6,506.77	6	54%
9,440.00	Sale of surplus equipment	700.00	7	(93%)
0.00	Profit on pub sales	372.35	8	100%
<b>73,911.84</b>	<b>TOTAL</b>	<b>21,110.12</b>		(71%)
<b>EXPENDITURE</b>				
769.24	Bank charges	809.60		5%
0.00	Clubhouse rental	0.00		0%
2,330.18	Repairs & maintenance	2,014.17		(14%)
703.31	General expenses	828.95		18%
1,842.12	SARL, ARRL & ICASA	404.00	9	(78%)
2,134.90	Insurances	3,671.10	10	72%
993.00	Security system & alarm monitoring	1,144.85		15%
1,676.37	Meeting expenses	4,203.07	11	151%
0.00	Special events and field days	2,084.48	12	100%
0.00	Ragchew expenses	0.00		100%
16,096.00	New Equipment Purchases	7,874.95	13	(51%)
29,844.93	Depreciation and Write off of equipment	0.00		(100%)
360.00	Webpage & domain name	360.00		0%
1,000.00	Repeater Workgroup	1,200.00		20%
<b>57,750.05</b>	<b>TOTAL</b>	<b>24,595.17</b>		(57%)
<b>16,161.79</b>	<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(3,485.05)</b>	14	(122%)

**MOVEMENT OF FUNDS**

	FUND			Total
	General	Repeater	ZS1QO	
Opening Balance	71,463.21	5,586.29	700.00	77,749.50
Loss for the year	(3,485.05)			(3,485.05)
Trf from Repeater fund	1,200.00	(1,200.00)		0.00
Trf to Repeater fund	(525.00)	525.00		0.00
Member subs paid				
<b>Closing Balances</b>	<b>68,653.16</b>	<b>4,911.29</b>	<b>700.00</b>	<b>74,264.45</b>



## CAPE TOWN AMATEUR RADIO CENTRE

**ZS1CT**

### BALANCE SHEET

As at 30 June 2009

2007/2008	ACCOUNT	2008/2009	Notes	% Change
77,749.50	Total Funds	74,264.45		
71,463.21	General Fund	68,653.16		(4%)
5,586.29	Repeater Fund	4,911.29		(12%)
700.00	ZS1QO - Special membership fund	700.00		0%
370.00	Subscriptions - prepaid			(100%)
<b><u>78,119.50</u></b>	<b>TOTAL</b>	<b><u>74,264.45</u></b>		

#### REPRESENTED BY

4,576.66	Cash in bank: Standard Current	5,141.31	12%
72,072.99	Cash in bank: Standard Money Market	67,009.32	(7%)
1,103.25	Cash in bank: Standard Call Account	1,173.69	6%
366.60	Petty Cash	868.13	137%
0.00	Accounts outstanding	72.00	100%
<b><u>78,119.50</u></b>	<b>TOTAL</b>	<b><u>74,264.45</u></b>	

Financial Statements prepared by the Hon. Treasurer - Peter Henochsberg ZS1PMH

Signed: \_\_\_\_\_ Date: 25 July 2009

Financial Statements approved by the Hon. Chairman – Shaun Overmeyer ZS1RA

Signed: \_\_\_\_\_ Date: 25 July 2009

Financial Statements approved by the Hon. Auditor – Deon Erwin ZS1ZL

Signed: \_\_\_\_\_ Date: 25 July 2009



## NOTES TO THE FINANCIAL STATEMENTS As at 30 June 2009

**Physical address**  
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Chairman: 021 761-2702  
Secretary: 022 485-7281

1. Membership fee income increased by 16%. We increased our fee by R10 pa last year and we also gained six new members. But, three members went SK and one resigned. The nett gain in membership for the year thus being two. The committee decided to leave the membership fee for the coming financial year at R70 p.a. (Pensioners may choose to remain at R60). However, given the nett loss for the year, it will be necessary to increase the membership fees in 2010.
2. We had no windfall this year as we had last year. SK Max Gouveia ZS1MAX and John Martin ZS1DI gave particularly generous donations. Evan Pedlar ZS1EVP acquired donations of deep cycle batteries that were sold off for a good income. Thus the R6875 was considerably up on the R2'767 received last year when excluding the R50'000 bequest. Thanks for your generosity and urge you to donate in the coming year.
3. Fundraising is down on last year's figure but last year included an amount from a flea market held. We did not have a flea market this year but our income from monthly meeting raffles brought us in a nice amount. However, given our deficit for the year, we need to redouble our efforts to raise funds and acquire donations.
4. The Repeater Fund got donations of R525.00 (R397.50 last year). R1200 was contributed to the Western Cape Repeater Work Group, with our thanks. This fund now has a reserve of R4'911.29, down from R5'586.
5. Once again, no RAE was run this year. Perhaps it is time we fired up this part of our outreach again.
6. Investment income is up nicely from last year as we had a nice amount in the account and interest rates rose quite a few times. However, interest rates are on a sharp decline and our new year's investments income is likely to drop considerably.
7. Surplus equipment sales are down on last year as we had little surplus equipment to dispose of.
8. We purchased drinks and cool drinks for R1'317.15 and sales of R1'689.50 giving us a little profit that offsets some of our considerable costs for meetings.
9. There were only SARL and ICASA licence fees this year as we purchased a three year subscription to the ARRL last year, hence the decrease in this figures
10. Insurance costs were up because of the new equipment we have insured.
11. Meeting costs are considerably higher than they were last year as we supported two big events. The first was the International YL Conference where we set up a station at the Breakwater Lodge and we also subsidised members' attendance at the Gala Dinner that we arranged in order to encourage attendance. At the SARL AGM we organised the welcome which was a spitbraai and floor show. Although we covered the costs of the spitbraai, the event cost us approximately R1400. Despite the increased cost, we flew the CTARC flag high at both events, which were hugely successful and appreciated!
12. Similarly the field day events cost us quite a bit as we made them big events. The one event involved the Emergency Rescue Services and we hired a caravan and built a cubical quad. The International Light House weekend was also quite a festive event and involved catering for the supporters.
13. We purchased a second hand solid state HF Linear for R5'995, a new fold up ladder for R700, an 'intelligent' charger for our deep cycle batteries for R400 and plastic containers to store equipment and make transportation easier for R780.
14. We ran at a nett loss for the year. This is the first loss we have incurred since I've been treasurer, but then we have also been a lot more active in the past year with a number of "big ticket" events as well as the normal cost increases which have tended to be above inflation and in excess of our increased fee earnings. This being said, we should not run at a loss too often and should always match income to expenditure.
15. Our only real asset in the club is the cash that we have. We currently have R74'264.45 of which R4'911.29 is a reserve for in the Repeater Fund. We have not made investments as we intended to do, which is perhaps just as well, given the current economic climate.

  
Peter Henochsberg ZS1PMH – Hon. Treasurer