



CAPE TOWN AMATEUR RADIO CENTRE

MINUTES OF THE 2012 ANNUAL GENERAL MEETING

Held in the Clubhouse at the Round Table Community Centre, Chess Road, Rondebosch
on Saturday 28th July 2012 at 14:00

01 Opening of meeting and apologies

The Chairman, Noel ZS1FW, welcomed all attending the meeting and the meeting was declared open at 14:10. There were twenty two members present with one proxy from Monte ZS1ABC. Thirteen members gave their apologies and there were three visitors present. (Attendance register attached as Appendix A)

02 Confirmation of notice of meeting and quorum

Notice of the AGM had been sent out on 4th July 2012. There being 23 members and one proxy present, the constitutional requirements were met to declare the meeting quorate.

03 Minutes silence for the following Silent Key:

A minutes silence was observed for the following member and friend who went silent key during the past year namely, ZS1JM Theo McDuling.

04 Confirmation of minutes of AGM held on 31 July 2010

The secretary read the previous minutes which were accepted as a true reflection of the AGM. Proposed by Rob ZS1SA, seconded Shaun ZS1RA and adopted unanimously.

05 Matters arising from the minutes – Monte Breytenbach ZS1ABC to be added as having sent a proxy. Brian Dutlow's callsign to be rectified to ZS1BTD and Davy Smeda's callsign was also rectified to ZR1FR.

06 Report of the Administrative Sub Committee (Chairman's Report)

The chairman Noel ZS1FW read his report which was proposed and seconded and accepted with applause. It is attached to the minutes as Appendix B. Proposed by Dave ZS1DFR, seconded by Mike ZS1FP and adopted unanimously.

07 Treasurer's report and acceptance of the accounts

The treasurer Russell ZS1VK read his financial report. (Attached as Appendix C.) Proposed by Mike ZS1FP, seconded by Rob ZS1SA and adopted unanimously.

08 Presentation of Awards and Trophies.

The prize giving ceremony was once again held over to the Christmas function. Anne Bareham was presented with a bouquet of flowers for her assistance with the monthly club magazine, Ragchew and all the support she gives. This was acknowledged with applause.

9 Election of office bearers and Activity Convenors

The chairman, Noel ZS1FW relinquished the chair and Allan Smith ZS1AAX assumed the chair to conduct the election of the new chairman. Noel Futter ZS1FW was proposed as Chairman by Peter ZS1PMH and seconded by Allan ZS1AAX and was unanimously elected.

ZS1FW assumed the chair and indicated that the following had been nominated en bloc. Returning committee members: Dave ZS1DFR, Shaun ZS1RA, Danny ZS1BL, Tony ZS1TM, Paul ZS1P XK, Dirk ZS1X and Rob ZS1SA. Russell ZS1VK was not

available for re-election. The en bloc nomination was accepted with applause. Peter ZS1PMH was nominated and proposed by Noel ZS1FW and seconded by Dave ZS1DFR.

Portfolios would be determined at the first meeting of the committee.

10 Election of Working Committee and Bank Signatory Mandates

No change to bank signatories.

11 Appointment of Hon. Auditor

The hon. Auditor will be appointed at a later date.

12 Other business

Maurice ZS1ACH advised the members that the club had achieved the SARL WAZS 500 award as well as the WAZS 400 on 40 metres. Maurice was thanked for his work on maintaining our QSL records and logs.

13 Votes of thanks

Mike ZS1FP proposed a vote of thanks to the committee seconded by Dave ZS1DFR.

The outgoing secretary and Treasurer Russell ZS1VK thanked the committee for their support and made special mention of Maurice ZS1ACH who does so much background work as QSL manager for the club.

The Chairman Noel ZS1FW thanked all who worked for the club. He indicated that the club is getting small and becoming somewhat exclusive but called on members to make better use of the clubhouse. He again thanked all who attended the meeting.

14 Closure – The business of the AGM having being successfully concluded, the meeting closed at 14:35.

Signed: _____
Noel Futter ZS1FW
Chairman

27th July 2013

2012 CTARC AGM Attendance Register

Members Present

1. ZS1FW	Noel Futter
2. ZS1VK	Russell Mycroft
3. ZS1SA	Rob Bareham
4. ZS1ACH	Maurice Drinkwater
5. ZS1HA	Hans Moolenschot
6. ZS1PMH	Peter Henochsberg
7. ZS1RA	Shaun Overmeyer
8. ZS1JHJ	Hans-Jurgen Hohlbein
9. ZR1WLH	Wolfgang Hohlbein
10. ZS1AAX	Allan Smith
11. ZS1ADG	Dave Williamson
12. ZS1CO	Mike Wolffe
13. ZS1PDY	Patrick Yeadon
14. ZS1PM	John Blackman
15. ZS1S	Paul Johnson
16. ZR1FR	Davy Smeeda
17. ZSEVP	Evan Pedlar
18. ZS1BL	Danny Blanckenberg
19. ZS1DFR	Dave Reece
20. ZS1ZD	Nick Curwell
21. ZS1FP	Mike Schumann
22. ZS1RIC	Richard Brown

Apologies

1. ZS1X	Dirk Lotz
2. ZS1TM	Tony McEwen
3. ZS1ABC	Monte Breytenbach
4. ZS1AU	Dennis Wells
5. ZS1PT	Peter Burnham
6. ZS1ADD	Prof de Vries
7. ZS1XG	Simon Cammies
8. ZS1MET	Pete Sheblom
9. ZS1FJ	Barry Fletcher
10. ZS1PXK	Paul Kennedy
11. ZS1MTF	Matt Feinstein
12. ZS1GRM	Gerald Meneses
13. ZS1GE	Paul Schmit

Visitors

1. XYL	Anne Bareham
2. ZS1BVZ	Brian van Zyl
3. ZR1GFT	Geoff Tyler

**Chairman's Report
For the Period 1 July 2011 to 30 June 2012**

Time seems to fly on wings of lightening so I've read, and it seems as if it was just the other day that we gathered here for last year's AGM, nevertheless, I'm sure we will all enjoy the afternoon. We have nothing special organised other than the formalities of the election of a new committee, and thereafter, time for a good 'ragchew'.

Looking back over the year, we have enjoyed highlights and possibly felt that more could have been done. However, the decline in membership and perceived lack of interest in our activities is not unique to our hobby alone. This appears to be a global thing, as in the past clubs flourished, but in today's world, people have other interests, and activities. Although it is frustrating at times, we need to accept this phenomenon.

Notwithstanding these problems, the 'Lighthouse' weekend last August was a lot fun and as usual the 'Braai' in the evening was the highlight, being enhanced by the magnificent view from the deck. We missed the 'Field Day' in February, but the 'Flea Market' in March was a great success, and will definitely be an annual event. We did not anticipate the large crowd and will make more room next year. The monthly meetings have been interesting and conducive, and meeting on Saturday afternoon during the winter season have been a success too! Those fellows who took part in the IARU HF World contest on the 14 – 15 July, staying over at the club-house, enjoyed a special experience, I'm told!

To try and stimulate a revival of interest in our hobby, we have introduced the 'CT Net' a discussion group on the 750 repeater on Monday evenings at 19:30. This is proving to be very interesting as many different topics pertaining to Amateur radio are discussed. We are also trying to start 'slow morse' on Thursday evenings at 19:00 on the 700 Repeater, but this has not progressed very well up to now!

Our numbers are declining and sadly I report that we now stand at about fifty odd members including six who have life status and the four that joined during the year. This appears to be a sign of the times and in a few years one wonders what the status will be?

May I pay special thanks to two of our members who in the background have done so much for the club. Barry Fletcher, ZS1FJ who has made such generous contributions in equipment to our cause and who is a great ambassador for Amateur Radio, here and abroad. Also Hans Hohlbein, ZS1HJH who always fixes and repairs our mistakes, like the filters abused at the Lighthouse and the correct cabling for the Amplifier, to name a few. We are most grateful for what you do and appreciate both your expertise.

Also thanks to our Committee members, who I feel are a fine bunch of chaps, whom I'm proud, to serve with: Dave ZS1DFR, Tony ZS1TM, Paul ZS1P XK, Danny ZS1BL, Dirk ZS1X, Russell ZS1VK, Rob ZS1SA, and Shaun ZS1RA. Thanks to you fellows for all the hard work you put in. Unfortunately, Russell is no longer able to stand on committee due to work commitments, but we certainly appreciate your efforts as secretary\Treasurer. Also, our thanks to all the Bulletin Readers and Relay Stations, the latter whom I sometimes feel sorry for, as most times there is little or no traffic to pass.

Then last but not least, Ragchew! It goes without saying, Anne, ZS1ANNE; we really appreciate your work and effort. It just gets better and in fact we all look forward to the next issue each month with anticipation. However, club members, to keep it that way, 'The Editor' really needs articles from all of us regularly! We appeal for your input no matter how simple, I'm sure it will be used in some way or other.

Well everybody, that's all from me, thanks for being here and enduring these formalities. If I have missed anything or anyone, please forgive me, it was not intentional.



**CAPE TOWN AMATEUR RADIO CENTRE
ZS1CT**

INCOME AND EXPENDITURE STATEMENT

For the Period 1 July 2011 to 30 June 2012

2010/2011	INCOME	2011/2012	Notes	% Change
4,740.00	Subscriptions	4,225.00	1	-11%
2,999.59	Donations – General	1,385.00	2	-54%
200.00	Donations - Fundraising	480.00	3	140%
245.00	Donations - Repeater Fund	390.00	4	59%
0.00	RAE classes	0.00	5	0%
3,137.36	Investment income	2,648.46	6	-16%
4,740.00	Sale of surplus equipment	1,286.60	7	-73%
0.00	Sales from pub and food	1,504.56	8	100%
16,061.95	TOTAL	11,919.62		-26%
	EXPENDITURE			
945.60	Bank charges	1,141.92		21%
0.00	Clubhouse rental	0.00		0%
254.00	Repairs & maintenance	221.95		-13%
304.00	General expenses	457.00		50%
317.50	SARL & ICASA	751.00		137%
3,774.33	Insurances	4,057.73		8%
1,379.77	Security system & alarm monitoring	2,314.20		68%
1,800.51	Meeting expenses	1,845.24		2%
297.01	Special events and field days	450.00		52%
0.00	Ragchew expenses	0.00		100%
2,051.86	New Equipment Purchases	8,260.00		303%
0.00	Depreciation and Write off of equipment	0.00		0%
360.00	Webpage & domain name	360.00		0%
0.00	Repeater Workgroup	4,001.00		100%
11,484.58	TOTAL	23,576.64	9	105%
4,577.37	OPERATING SURPLUS/(DEFICIT)	-11,940.42	10	-355%
	Less: Extraordinary below the line adjustment			
4,577.37	NETT SURPLUS/(DEFICIT)	-11,940.42		
	APPROPRIATION OF SURPLUSES AND DEFICITS FOR THE YEAR:			
4,332.37	General fund	-8,329.42		
245.00	Repeater fund	390.00		
0.00	Reduce ZS1QO Fund to fees	0.00		
0.00	Reduce Repeater Fund	-4,001.00		
4,577.37	TOTAL	-11,940.42	11	-

MOVEMENT OF FUNDS 2012



	Funds			Total
	General	Repeater	ZS1QO	
Opening Balance	75,026.86	6,436.29	700.00	82,163.15
Profit for the year	-11,940.42			-11,940.42
Trf from Repeater fund	4,001.00	-4,001.00		0.00
Trf to Repeater fund	-390.00	390.00		0.00
Member subs paid			0.00	0.00
Closing Balances	66,697.44	2,825.29	700.00	70,222.73

CAPE TOWN AMATEUR RADIO CENTRE ZS1CT

BALANCE SHEET As at 30 June 2012

2010/2011	ACCOUNT	2011/2012	Notes	% Change
82,163.15	Total Funds	70,506.13		
75,026.86	General Fund	66,697.44		-11%
6,436.29	Repeater Fund	2,825.29	12	-56%
700	ZS1QO - Special membership fund	700		0%
170	Subscriptions - prepaid	0		-100%
82,333.15	TOTAL	70,222.73		

REPRESENTED BY

2,002.03	Cash in bank: Standard Current	1,727.50		-14%
78,806.90	Cash in bank: Standard Money Mrkt	66,736.98		-15%
1,209.42	Cash in bank: Standard Call Acc	1,227.80		2%
314.80	Petty Cash	530.45		69%
0.00	Accounts outstanding	0.00		0%
0	Accounts payable	0		0%
82,333.15	TOTAL	70,222.73		

Financial Statements prepared by the Hon. Secretary/Treasurer - Russell Mycroft ZS1VK

Signed: _____ Date: 28 July 2012

Financial Statements approved by the Hon. Auditor – Peter Henochsberg ZS1PMH

Signed: _____ Date: 28 July 2012



NOTES TO THE FINANCIAL STATEMENTS As at 30 June 2012

Physical address
Community Hall
Laidlaw Road
Claremont
Postal address
PO Box 2541
Clareinch
7740
Email:
zs1ct@ctarc.org.za

Whereas in the previous two years club has made a nominal profit each year, this year the overarching theme is that of a 'shrinking' scenario and a rather substantial loss. The following comments will explain why:

1. Membership income declined by 11% and there has been a drop in membership numbers. This has prompted the committee to raise the membership fee from R85 to R100 p.a. with a pensioner's rate of R80.
2. There has been a marked decline of 54% of donations received and this is rather sad.
3. Fundraising in the form of raffles at meetings improved somewhat but it came from one source, the raffle at the boot sale.
4. Contributions towards the repeater fund are up slightly.
5. Once again, no RAE was held at the club.
6. There is a marked decline in interest received on our investment as the investment amount is declining along with a lower interest rate.
7. Sales of surplus equipment was not as good as the previous year, which was a bumper one, but we still did nicely out of the flea market.
8. Sale of food and pub is included this year but was not offset against cost of food and bar, as in previous years. Thus the nett of the cost of sales and the sales would still mean a loss for the club.
9. On the expenditure side, although every effort was made to contain costs, bank charges rose as did many of the other cost items. The ICASA fee of R501 was paid for a five year licence and the ZS1CTB was allowed to lapse. R250 went to the SARL. Insurance increased due to addition of new equipment being added to the list and the security costs increased as the club moved from a monitoring system to a self-monitoring system that communicates with committee members via cell link. Equipment purchases included R1260 for a Signalink device for digital modes and R7000 for a second hand IC746 – both valuable additions to the club. The repeater work group was given R3500 and their licence of R501 was paid. This is funded from the repeater fund reserve.
10. The nett loss for the year is a rather substantial amount of R11'940 – although R8'260 of this is for equipment purchased.
11. The movement of funds is as follows: R8'329 deficit is funded from the club's reserve. R390 goes into the repeater workgroup fund whereas R4001 comes out of this fund to cover donations made to the WCRWG.
12. Overall the club's general fund reserve has decreases by 11% leaving us with a reserve of R66'697, which is still quite healthy for a club of our size. . However, 56% of the repeater fund reserve has been utilised this year and there is a mere R2'825 left in the reserve.

In short, our financial position remains sound.

May I take this opportunity to thank Peter Henochsberg ZS1PMH for performing his job as honorary auditor.

Russell Mycroft ZS1VK
Secretary &
Hon. Treasurer